

## Situation Vacant

Khyber Medical University (KMU) Peshawar, invites applications for the following faculty positions from all over the Pakistan, while for the administrative positions from the residents of Khyber Pakhtunkhwa only, apply online via <https://jobs.kmu.edu.pk> on or before **29-07-2025**. *For eligibility criteria and further details, please visit KMU Website ([www.kmu.edu.pk](http://www.kmu.edu.pk)).*

S No.	Post Name	Pay Scale	Age (Years)	No. of Post(s)	Eligibility, Qualification & Experience
<b>KMU MAIN CAMPUS, PESHAWAR</b>					
1.	Treasurer	BPS-20	Upto 55 Years	01	<p>PhD or equivalent degree in the field of Finance/Accounting /Commerce duly recognized by the Higher Education Commission of Pakistan with 8 years experience in Finance/Accounting/Financial management in an HEC recognized public sector university / degree awarding institute or a public sector organization in BPS-17 or equivalent and above.</p> <p style="text-align: center;"><b>OR</b></p> <p>MS/MPhil or equivalent degree (18 years education) in the field of Finance/Accounting/Commerce duly recognized by the Higher Education Commission of Pakistan with 12 years' experience in Finance/Accounting/Financial management in an HEC recognized public sector university / degree awarding institute or a public sector organization in BPS-17 or equivalent and above.</p> <p style="text-align: center;"><b>OR</b></p> <p>Masters or equivalent degree/ACCA (16 years education) in the field of Finance/Accounting/Commerce duly recognized by the Higher Education Commission of Pakistan with 15 years in Finance/Accounting/ Financial management in an HEC recognized public sector university / degree awarding institute or a public sector organization in BPS-17 or equivalent and above.</p> <p style="text-align: center;"><b>OR</b></p> <p>Chartered Accountant (CA) from relevant regulatory body with 05 years experience in Finance/Accounting/Financial management in an HEC recognized public sector university / degree awarding institute or a public sector organization in BPS-17 or equivalent and above. Only post qualification experience shall be considered for eligibility.</p>
<b>BUSINESS INCUBATION CENTER, KMU ORIC PESHAWAR</b>					
2.	Director BIC	Equivalent to BPS-19 (Fixed Pay basis)	Upto 48 Years	01	<p>A minimum Master's degree (preferably MS/MPhil) in business, management, entrepreneurship, or a health-related discipline.</p> <p><b>Experience</b></p> <ul style="list-style-type: none"> <li>At least 10–15 years of relevant professional experience.</li> </ul>

					<ul style="list-style-type: none"> <li>• Proven track record in entrepreneurship, startup ecosystem building, incubation management, or related operational leadership.</li> <li>• Leadership &amp; Management Skills</li> <li>• Strong background in managing programs, teams, budgets, and stakeholder relationships.</li> <li>• Demonstrated ability to lead incubation initiatives—e.g., designing workshops, mentoring startups, driving partnerships.</li> </ul>
3.	Manager BIC / Deputy Director	Equivalent to BPS-18 (Fixed Pay basis)	Upto 48 Years	01	BIC Director / Manager (or similarly named as per HEIs own nomenclature) should ideally be a business graduate with 10 years plus managerial experience preferably in entrepreneurial/incubation management environment. He / She should also be familiar with latest practices in incubation programs and have demonstrable quality of mentorship and driving innovative startups
4.	Senior Clerk	Equivalent to BPS-14 (Fixed Pay basis)	Upto 35 Years	01	<p>Bachelors or equivalent degree (14 years education) with first division from an HEC recognized University/ Institute and typing speed of 30 words per minute and working knowledge of MS office with 02 years relevant experience in an HEC recognized public sector university / degree awarding institute or a public sector organization.</p> <p style="text-align: center;"><b>OR</b></p> <p>Bachelor or equivalent degree (14 years education) with second division from an HEC recognized University/ Institute and typing speed of 30 words per minute and working knowledge of MS office with 04 years relevant experience in an HEC recognized public sector university / degree awarding institute or a public sector organization.</p>
5.	Receptionist	Equivalent to BPS-05 (Fixed Pay basis)	Upto 45 Years	01	Matric in at least 2nd division with two years relevant experience.
6.	Naib Qasid	Equivalent to BPS-02 (Fixed Pay basis)	Upto 45 Years	01	Matric

#### KMU INSTITUTE OF PARAMEDICAL SCIENCES (KMU-IPMS), PESHAWAR

7.	Assistant Professor Radiology	BPS-19	-	01	<p><b>Minimum Qualification</b> BS/B.Sc(Hons) (16 years of education) in Radiology <b>with PhD</b> in the relevant field from HEC recognized University/ Institute with <b>No</b> experience required</p> <p style="text-align: center;"><b>OR</b></p> <p>BS/B.Sc(Hons) (16 years of education) in Radiology with <b>MS/MPhil</b> or equivalent degree awarded after 18 years of education in the relevant field from HEC recognized University/ Institute with <b>04-years</b> teaching/ research experience in an HEC recognized university or post graduate institution or professional experience in the relevant field in a national or international organization.</p>
----	-------------------------------	--------	---	----	--

KMU HOSPITAL & RESEARCH CENTER (KMU H&RC), PESHAWAR					
8.	Assistant Manager Pharmacy	BPS-17	Upto 35 Years	02	Pharm-D Degree from a HEC recognized University/Institute with two years relevant experience in Pharmacy in reputed organization.
KMU INSTITUTE OF PUBLIC MENTAL HEALTH & BEHAVIOURAL SCIENCES (KMU-IPM&BS), PESHAWAR					
9.	Professor Psychiatry	BPS-21	-	01	<b>Minimum Qualification:</b> MBBS with MD/MS/FCPS/ MDS / PhD/M.Phil.(Old Courses of 4-Years) (Pakistan)/Membership of Royal Colleges (UK) / Diplomat of American Board or equivalent International terminal qualifications (as determined by HEC) in the Clinical Medical Science disciplines. <b>Experience:</b> 10 years post terminal qualification level teaching/research experience in an HEC recognized University or a post-graduate Institution. <b>Minimum Number of Publications:</b> 15 research publications in journals recognized by HEC / PMDC, with at least 5 of these publications in the last 5 years.
10.	Assistant Professor Psychiatry	BPS-19	-	01	<b>Minimum Qualification:</b> MBBS with MD/MS/FCPS/ MDS / PhD/M.Phil.(Old Courses of 4-Years) (Pakistan)/Membership of Royal Colleges (UK) / Diplomat of American Board or equivalent International terminal qualifications (as determined by HEC) in the Clinical Medical Science disciplines. <b>Experience:</b> Nil <b>Minimum Number of Publications:</b> Nil

#### ❖ HOW TO APPLY

- Interested candidates should first visit <https://jobs.kmu.edu.pk> and apply for the posts online.
- After the online application is successfully submitted, a prescribed Bank of Khyber (BOK) online deposit slip (which includes a token number and the candidate's personal information) will be generated.
- Print the generated BOK deposit slip and deposit the prescribed, non-refundable application fee at any BOK branch or via One Link ID using the printed deposit slip.
- After successful fee submission, retain the original deposit slip (candidate's copy) with the bank's stamp. Do not share this slip with anyone.
- Do not send documents/testimonials to KMU after submitting your online application. Copies of testimonials/documents will be requested from candidates who qualify for an interview.
- The online application form will be available on <https://jobs.kmu.edu.pk>.
- The last date for submission of the online application is **29-07-2025**.
- Candidates will be informed of the test and interview details via email.
- No separate call letters for screening test/interview will be issued through postal or courier services.

#### ❖ NOTE / IMPORTANT

- Please keep your documents and passport size scanned picture (soft copy) with you at the time of the Online applies.
- Read the instructions thoroughly before filling out the online application form.
- KMU will verify the deposited fee at any stage. If your payment cannot be verified, your application will be rejected.
- The fee must be deposited using your own CNIC. Deposits made using someone else's CNIC will not be verified.
- Unclaimed qualification shall not be accepted.
- Keep the bank-printed receipt safe with yourself and do not share it with anyone else.

- Applications of all those candidates who do not give correct information while filling the online Application form will not only be rejected but would be proceeded against and strict action shall be taken against them.
  - Candidates are advised to not register with ported/converted mobile numbers.
- ❖ **As approved by the KMU competent forums, all new recruitments; faculty, administrative or supporting staff will be made on TTS, KMU Fixed Term contracts or CP Fund scheme (*whichever is applicable*). However, already regular employees of KMU who were/are already appointed under Pension Scheme i.e. even in cases of their promotion or new appointment on higher or different positions, their Pensionable Service will not be affected and will be continued till their departure i.e. retirement, resignation, death (in terms of family pension, if applicable) etc. However, if any regular employee of KMU who is under Pension Scheme intends (by choice) to convert his/her nature of service to TTS or fixed pay or from Pension Scheme to CP Fund Scheme from the date of regular appointment, he/she will be allowed.**
- ❖ In service candidates should apply through proper channel. They must submit NOC from their concerned Departments/Organizations along with their respective application forms.
  - ❖ In case of semester system, CGPA-3.00 out of 4.00 shall be considered as first division and CGPA less than 3 shall be considered as second division.
  - ❖ Candidates applying for more than one post shall deposit separate fee and shall submit separate application form.
  - ❖ Selection shall be made in the manner prescribed by the University. Only short listed candidates will be called for the test/interview.
  - ❖ No TA/DA shall be admissible for appearing in test & interview.
  - ❖ Incomplete application form without required documents (Bank receipt & testimonials etc.) or those received after the due date shall not be acceptable/ entertained.
  - ❖ The number of posts can be increased /decreased as per requirement of KMU.
  - ❖ Where an advertisement is withdrawn after the post(s) has/have been advertised a notice (corrigendum) canceling such advertisement shall be published.
  - ❖ Disabled persons are encouraged to apply.

**Note:** *Errors are liable to rectification by the University; the Competent Authority reserves the right to increase/decrease or cancel the number of post(s)*

**NOTE:** Errors are liable to rectification by the University; the Competent Authority reserves the right to increase/decrease or cancel the number of post(s)

<p style="text-align: center;"><b>REGISTRAR</b>  <b>KHYBER MEDICAL UNIVERSITY</b>  <b>Phase 05, Hayatabad, Peshawar</b>  <b>Phone: 091-9217703, 091-9217696 Fax: 091-9217704</b></p>
--